

Trustees & Fiscal Officer  
(513) 722-3400

Zoning  
(513) 722-3400

Service Department  
(513) 722-4600



[www.goshen-oh.gov](http://www.goshen-oh.gov)

Police  
(513) 722-3200

Fire & E.M.S.  
(513) 722-3473  
or  
(513) 722-3500

**Special Meeting – Goshen Township  
Board of Trustees  
Monday, September 29, 2014  
8:30 AM  
General Discussions with Employees**

**Meeting Minutes**

**Opening**

Roll Call

Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 8:36 AM and roll was taken.

Trustee Lisa Allen – Present

Trustee Claire Corcoran – Present

Trustee Lois Pappas Swift – Not in attendance for roll call; arrived later

In Attendance: Fiscal Officer Cheryl Allgeyer and Fire / EMS Chief Pegram

**Adoption of Agenda**

**339-2014** Trustee Allen motioned to adopt the agenda. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – NA

Discussion with Employees

Trustee Corcoran discussed the Sunshine Law in that a Township employee can discuss matters with a Trustee but that Trustees cannot discuss/decide Township business without going into a public meeting; employees and Trustees should communicate through the Administrator. Trustee Corcoran discussed open communication and that Trustees are a policy making board and that employees should be hired and terminated with the Board's approval. Trustee Corcoran stated there was a LEAD Trustee system as follows: Lois Pappas Swift is over Zoning, Service department and Property Maintenance; Lisa Allen is over Safety Services (Police and Fire / EMS departments); and Claire Corcoran is over the budget, administration, personnel files and community development. Trustee Corcoran stated the Board is starting to work on the 2015 budget and that Department Managers are giving monthly reports on their current 2014 budget. Trustee Corcoran discussed that Township employees provide Customer Service to Goshen residents. Trustee Corcoran explained that policies should not be changed without making the Trustees aware of it and she is reviewing employee's current schedules.

Trustee Allen expressed that employees are welcome to talk to her directly but if the employee is looking for a resolution, she will have to speak with the Department Manager about the matter. Trustee Allen discussed that changes would be forthcoming with Administrator Snyder retiring and a new Township Administrator being hired. Trustee Allen expressed she wants employees to feel they have a voice with the Board of Trustees. Trustee Allen stressed that this Board of Trustees are open to employees and the public and are transparent.

Trustee Swift arrived to the meeting and stated she would like to see the parks developed and posed the question what do Goshen residents want in their community.

## Adjournment

**340-2014** Trustee Allen motioned to adjourn the Special Meeting of the Board of Trustees at 10:54 AM. Trustee Swift seconds the motion; motion carries.

Trustee Allen – Yes

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:

  
Cheryl Allgeyer, Fiscal Officer

  
Goshen Township Trustee

CRA